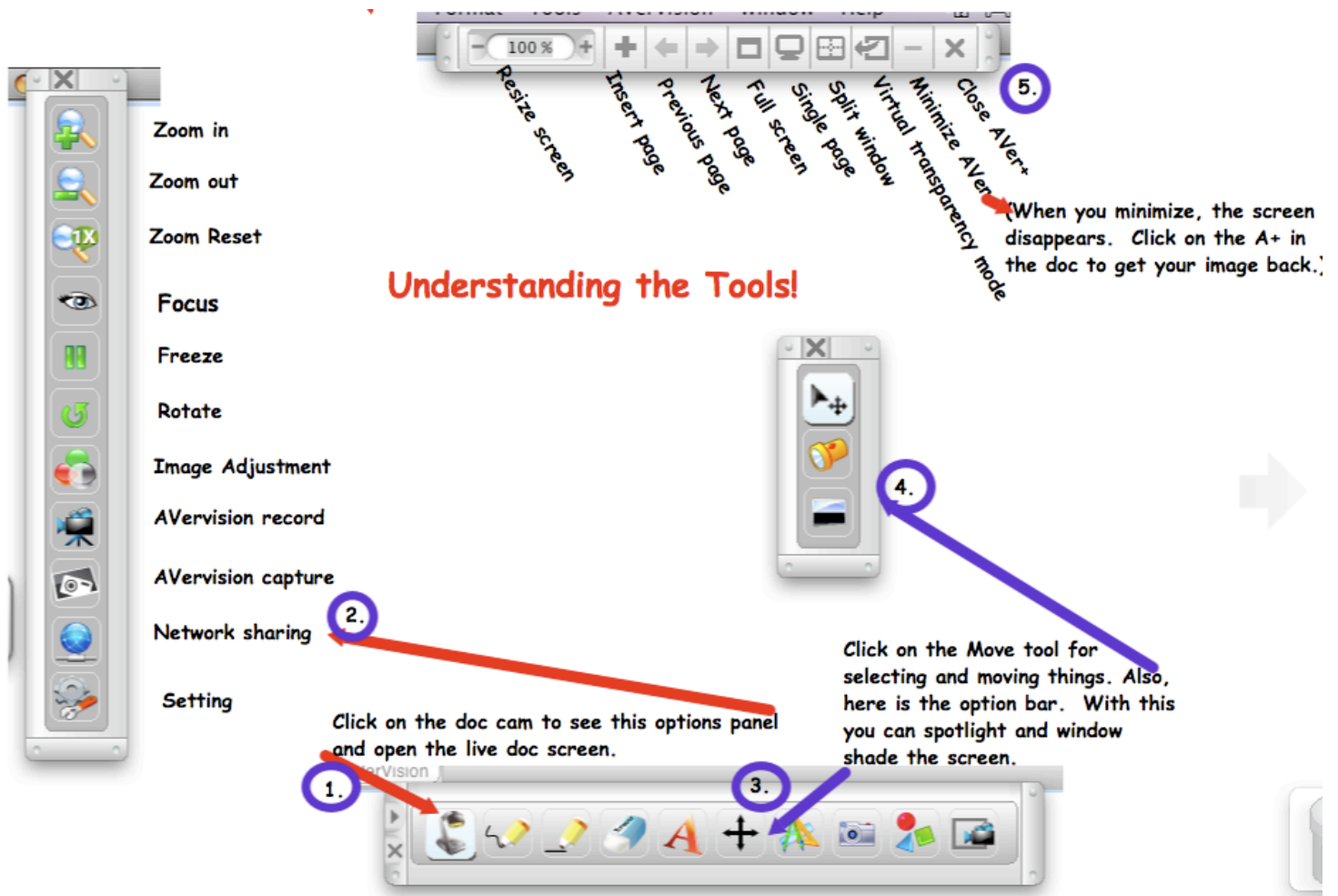


## AVER+ DOCUMENT CAMERA - TOOLS, TIPS & SUGGESTIONS

The AVer+ software has many similarities to the Smart board as far as annotation and writing. But, what sets it apart is that it can record and capture live movies and images from the document camera while you work. Also, you can work right at your Smart board or from your laptop with your documents under the doc cam. Hope you have fun with this software and can use it in your daily lessons.

This handout is a guideline for you to follow as you learn to use the AVer+.

First, are the basic tools.



## AVER+ DOCUMENT CAMERA - TOOLS, TIPS & SUGGESTIONS

Next, let's look at how to customize your freehand, line, text and shape tools.

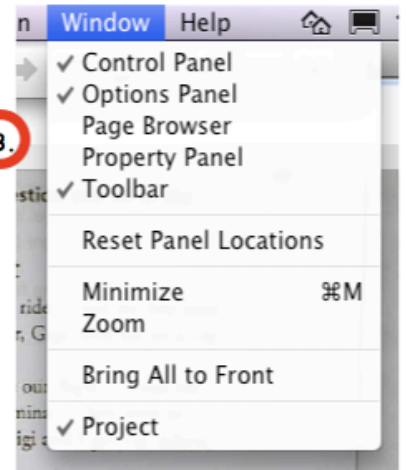


2.

### Customizing freehand, line, text and shape tools!

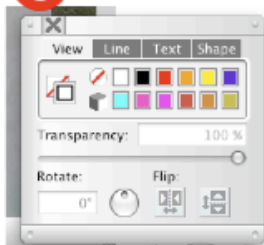
To customize a tool, you (1) select the tool from the bottom tool bar. There will be an options box (2) with four choices of lines, text or shapes to change depending on the tool you choose. Click on the line you want to change. Then go to (3) Window - Property Panel. Below (4-7) show all your choices of boxes to customize your tools.

3.



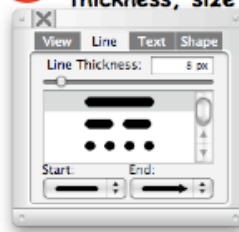
4.

Here change the color.



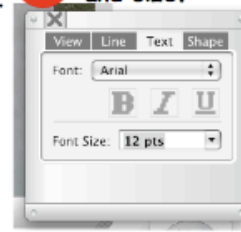
5.

Here change the line thickness, size and style.



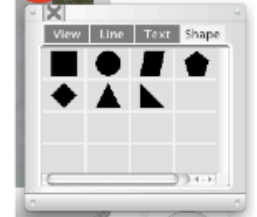
6.

Here change the font and size.



7.

Here change the type of shape.



1.

Click on one of the line, text or shape tools to begin.



## AVER+ DOCUMENT CAMERA - TOOLS, TIPS & SUGGESTIONS

Now the fun stuff! Here are the option boxes for capturing images and recording movies, demos and more.

**Capturing and Recording**

1. When you select the settings icon, this options box opens so you are able to set the time intervals, file name and location to save the images.

2. Select the box here before recording and it will show on a new page. Otherwise it will appear on top of the live page.

3. Click on the movie camera icon to get the option box above.

4. For recording, you can select where to save the movie and the name of the file before you record. Also, the up & down arrows next to the time allows you to select a specific time before recording. You can just start recording too.

5. Select the box here before recording and it will show on a new page. Otherwise it will appear on top of the live page.

## AVER+ DOCUMENT CAMERA - TOOLS, TIPS & SUGGESTIONS

TIPS & QUIRKS of the AVer+: Here are some of the basics to get started and things I stumbled upon when learning the software.

- ❖ To begin using the software, connect the USB cable, that came with the doc cam, to the laptop and doc cam.
- ❖ When you want the live image to appear on the Smart board, you have to be in PC mode on the doc cam.
- ❖ If you want your screen to be easier to read when working in AVer+, hide the dock before start and click to minimize your Smart tools. It can be confusing otherwise.
- ❖ Don't click on network sharing or you will lose the live screen and have to quit and restart the program.
- ❖ You can use your Smart board pens to write with the freehand tool, but replace the pen with a marker. The pen tray has to be filled or you will get an ink layer.
- ❖ All option panels and tool bars can be controlled from the top menu bar or as picture bars that show up within your screen.
- ❖ Deleting objects - after something is selected, hit delete on laptop or click the trash can or select the little paper in the corner of object and select delete.
- ❖ Captured images of the page can be inserted into the Notebook software because you save them as jpegs. However, so far I have not been able to insert a live image captured to the Notebook software because it is automatically saved as an AVer document and not a jpeg.
- ❖ Faint gray arrows on the page can extend the page wider when you click on it.
- ❖ Because audio records too, make sure you mute the audio when playing multiple recordings from QuickTime on the screen.

### ADDITIONAL RESOURCES:

1. The help menu in the software.
2. Go to the AVer web site - [www.avermedia-usa.com](http://www.avermedia-usa.com) .
3. I created a few tutorials on my teacher site because theirs are for Windows. Go to [www.myteacherpages.com/webpages/smisionora/](http://www.myteacherpages.com/webpages/smisionora/) . On the main page go to AVer Document Camera Tutorials - the password you need to access them is AVer+.

## ***AVER+ DOCUMENT CAMERA - TOOLS, TIPS & SUGGESTIONS***